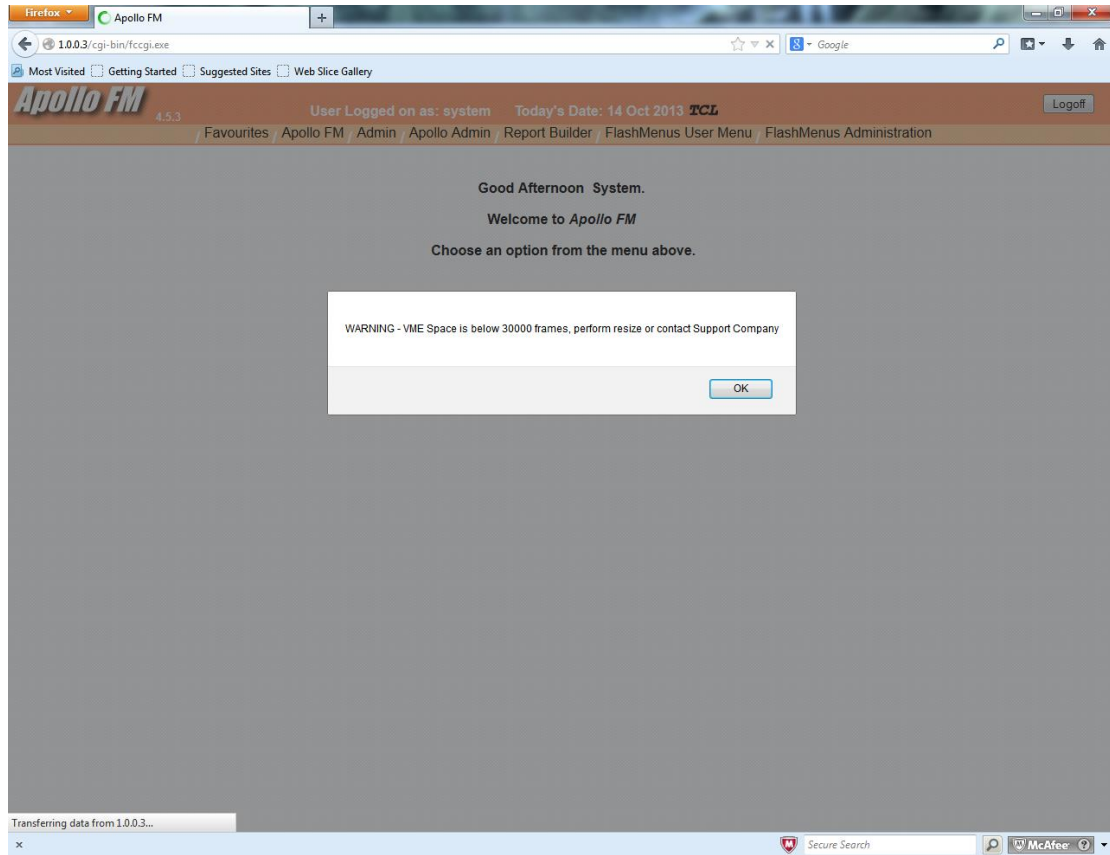


Apollo-Fm Version 4.5.3. New Features.

This release has the following features. This document should be read alongside the resolutions and enhancements that have also been added to this release.

New Virtual Machine Frames Error Message



This has been changed from the message that used to replace the Apollo-FM version number because it was being missed by users. The new system displays as an Alert message when a user logs on. When the user clicks the OK button it will close and the system can then be used as normal but it will ensure that users are aware of the issue.

Electronic Signing of Orders

Purchase Order Signature			
Enter the purchase order number you wish to Sign 00000147 <input style="float: right;" type="button" value="?"/>			
Type in your Name <input style="width: 90%;" type="text"/>			
Type in your Password <input style="width: 90%;" type="password"/>			
<input type="button" value="Cancel"/>		<input type="button" value="Sign Order"/>	

Official Order Number	00000147	Value of Goods	151.16
Order Date	08/09/2010	VAT	0.00
		Total	151.16

Supplier:	Deliver to / Execute Work at:	Invoice to Quoting Order No.
1 60 EWARTROAD	WORKS STORES TURNER RD	Creditors, High South.

The new version has the ability to allow the electronic signing of purchase orders. This means that you do not have to print paper orders any more. They can be created and sent electronically. This feature unfortunately is User specific, so is chargeable.

Associated Documents And Printing With PPM Dockets

PPM Associated Document Input Screen

PPM Record : **2LLH MC50 PDA**

Enter below the FULL Document File name. Can be type DOC, PDF JPG XLS etc

Document Reference

Tick the Check Box(es) for Documents you want to print with the PPM Docket. **N.B.** This can only be done with A4 Dockets

Associated Documents:

mc50.pdf

This feature allows the user to download documents on to the server and associate that document to one or many PPM jobs. By ticking a check box against the associated document, it will print out that document with the job docket. Types of documents are pictures, Spreadsheets, Word Documents PDF, even drawings, provided the drawing software is on the Apollo-FM Server. The Apollo-FM PDA system will also transfer these associated documents to the PDA soon.

Associated Documents for Stock

Stock Associated Document Input Screen

Part No : **15 TEST.STOCK**

Enter below the FULL Document File name. Can be type DOC, PDF JPG XLS etc

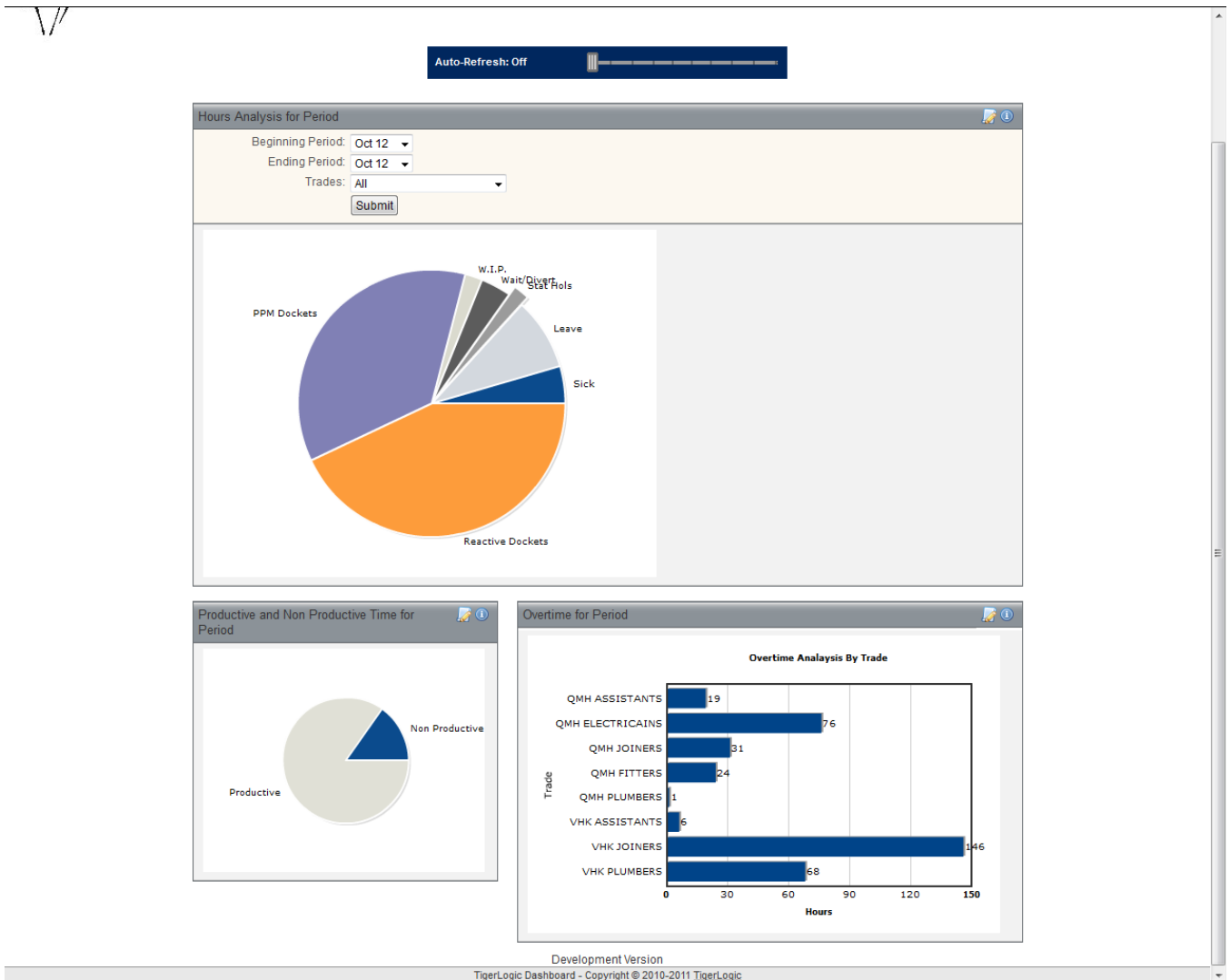
Document Reference

Associated Documents:

MW02.PDF	Delete 1
MW01.PDF	Delete 2
MW03.PDF	Delete 3
MW04.PDF	Delete 4
MW05.PDF	Delete 5

Like the PPM above the Stock can now have associated documents. This will allow Storemen to be warned of Hazards, by attaching Hazard notices to the stock, or check list on a spreadsheet.etc.

New Hours Analysis DashBoard



This is one of many new Dashboards that have been made available under this version of Apollo-FM 4.5.3. There is also a new KPI dashboard with Drill down to the data that reflects the KPI Reports in Apollo-FM. If you haven't purchased the Tigerlogic Dashboards yet this may be the time to do so.

Remote Contractors Docket Printing and Feedback.

If you use contractors and are printing dockets and issuing them, and then feeding back contractor costs, then you can now hand this administration to the contractor. There is a contractor portal that allows them to print out their dockets, and feed them back into Apollo-FM.

Additional Information Screen For Staff Times

Total Hours per Day													
Date	11/09/2013			13/09/2013									
Dockets	0.30			0.02									
Wait / Divert	0.00			0.00									
W.I.P.	0.00			0.00									
Totals	0.30			0.02									

Attendance Hours														
Staff Name: ALAN DEAN														
Docket	Job No	Date	Meas	O/T	Hours	W.I.P. Docket	Job No	Date	O/T	Hours	Wait/Divert Code	Date	Hours	
016103	2M9I	13/09/2013	B	N	0.00				N	0.00			0.00	
016103	2M9I	13/09/2013	B	N	0.00				N	0.00			0.00	
016106	2M9M	13/09/2013	B	N	0.00				N	0.00			0.00	
016105	2M9S	13/09/2013	B	N	0.02				N	0.00			0.00	
016105	2M9S	13/09/2013	B	N	0.00				N	0.00			0.00	
016107	000n	11/09/2013	T	N	0.30				N	0.00			0.00	
Total:					0.32		Total:					0.00	Total:	0.00
Call out Hours					0.00									

When you look at the detail of a single member of staff in the Staff Times file, the system now displays the total hours that that person has worked per day, for up to 7 days, sub totalled by Dockets, WIP and Wait / Divert time. This should make it easier to check for missing hours for a tradesman.

New Feature Added to Triggered Reports

You can now use Dates to trigger reports from Apollo-FM. The triggered reports section in the Report Builder of Apollo-FM has been enhanced so that you can set up date triggers based on current date. Where you would like a trigger to print out a report when a date in a record becomes today's date or some future date, you can now set this up. To explain this I will illustrate the method with an example. The CONTRACTS file has an expiry date when the contract should be renewed. In this example I will show how I can trigger a report when the Expiry date is within 3 months of today's date.

In the example I will use the dictionary DAT.EXP (expiry date). The date we require it to check are expiry dates less than three months from now. To do this the trigger needs to know the current date. It achieves this by using the text DATE(). To the triggered report program this means today's date, so it automatically changes every day. To use it correctly the text **must** be in this form:

DATE() + 91 or
DATE() - 91

So the text is 'DATE()' followed by one space followed by a plus or minus sign followed by one space followed by the number of days you want to offset the date by, i.e. 91 days = 3 months. The system internally changes this to a real date e.g. 07/02/2013 + 91 = 09/05/2013. Therefore we want the trigger to create a report if any of the CONTRACTS records have an expiry date less than 09/05/2013. In the Trigger section of the Report Builder, this is written:

Column 1	Column 2	Column3	Column 4
DAT.EXP	Less Than	DATE() + 91	blank

You can enter a date range as well. If you only wanted the report to cover three months from today then a second entry is required, in the right order as shown below:

Column 1	Column 2	Column3	Column 4
DAT.EXP	Greater Than	DATE()	blank
DAT.EXP	Less Than	DATE() + 91	blank

This trigger also affects the filter on the report and automatically adds the filter shown above to the data displayed. So when the report Pops up when you log on, the data only shows the data that you have set the trigger for.

If you would like to use this functionality it is available but requires a Pseudo upgrade to be sent to you. Premier can send this to you by email if you request this by email. **Please note you must have PRINTWIZARD loaded on your system to be able to have these triggered reports.**

If you would like further information on Apollo-FM and all it's features please contact **Alan Dean** at **Premier Software Ltd.**

Tel: 01622 757178

Email: adean@premier-software.co.uk