

## ***Apollo-Fm Version 4.3.3. New Features.***

The purpose of this release was to consolidate many of the additions to the software and to improve the look and features of the suite of programs.

### **New Look**


New Front Page




With New logo and 'turn to gold' mouse hover.

## New Work Request

### Work Request

The Shrewsbury & Telford   
Hospital  
NHS Trust



Fill in one or more of the boxes below to create a work request

**Date**

**Requested By**  [Name or Email address](#)

**Asset Id**

**Site**

**Location**

**Telephone**

**Job Description**


Please enter your name, or the name of the person who will be the contact for this request, or your email address if you want to be sent progress notifications.


- MAD HOUSE
- MATERNITY HOSPITAL
- MERCHISTON
- MID-ARGYLL HOSPITAL
- Princess Royal Hospital
- R.A.H.
- RANDOLPH WEMYSS
- RAVENS CRAIG HOSPITAL
- STRATHEDEN
- STRATHEDEN HOSPITAL
- test unit
- Test Unit
- Test Unit for IAS
- TIGH-NA-LINNE
- UNIT
- Unit Created in DAP
- WEST HIGHLAND

With pull down list of sites for your customers to choose from, and pop up help when entering a text box.

## New Work Enquiry

### Work Enquiry





Fill in one or more of the boxes below to find details of your work request

**Job Number**

**Date Requested From**

**Date Requested To**

**Requested By**

**Telephone**

**Asset Id**

**Job Status**

**Site**

**Location**


April 2012

Mo	Tu	We	Th	Fr	Sa	Su
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6


Enter the full location text or just part of it to find the location.

With the new pop up calendars used throughout the system. Pull down site list and pop up help when entering a text box.

## New Enquiry Report



### Remote Enquiry Results



Telephone Number

Date From > To   Site  Location

Job Number	Description	Requested By	Date Requested	Date Completed	Priority	Job Status
2M81	RENEW KETTLE ELEMENT	J DEAN	18/04/2012		Within 1 Week	Work Timed
2M8G	MINUTES AS NECESSARYRENEW PLUG ON APPLIANCE LEAD	A.R.DEAN	18/04/2012		Within 1 Week	Work Timed
2M8H	SANI SNAKE OR SIMILAR.REPLACE TRAR.CLEAR BLOCKAGE TO SINK	K. GREEN	18/04/2012		Within 24 Hours	Job Reported
2M8I	OF PROTECTIVE CLOTHING AND REMOVAL OF DEBRIS AS NECESSARY.DRAIN.ROD OUT UP TO 200FT	ROGER	18/04/2012		Within 1 Week	Work Timed

With user job statuses so that the customer knows how the job is progressing and the ability for the customer to book a new job if they find the job had not been reported.

## New Favourites Menu

Allowing Apollo-FM users to add the tasks they most commonly use in one menu allowing much quicker access to the system



## New Report Engine Filters

Location equal to	<input type="text"/>	<input style="float: right;" type="button" value="?"/>
Unit Type equal to	<input type="text"/>	
Asset Number equal to	<input type="text"/>	
Trade Code equal to	<input type="text" value="Building Craftsman"/> <input type="text" value="Carpenter / Joiner"/> <input type="text" value="Contractor"/>	
Prior equal to	<input type="text"/>	
Job No equal to	<input type="text" value="Immediate (Within One Hour)."/> <input type="text" value="When Possible"/> <input type="text" value="Within 1 Week"/> <input type="text" value="Within 24 Hours"/> <input type="text" value="Within 48 Hours"/>	
Asset Id equal to	<input type="text"/>	
Category equal to	<input type="text"/>	
Due Date below or equal to	<input type="text"/>	<input style="float: right;" type="button" value="?"/>
Freq equal to	<input type="text"/>	
Time above or equal to	<input type="text"/>	
Req.No equal to	<input type="text"/>	
Ppm Or Defect equal to	<input type="text"/>	
<input type="button" value="Submit"/> <input type="button" value="Cancel"/>		

With drop down lists and multiple select lists, where there is less than 100 records in a file. The report engine has this intelligence built in to it so as to create these filter screens. Where there are more than 100 records, the system adds a ? button, to allow the user to call the search engine to find the data.

## Different Fonts Used to Improve the Look of the System.

The screenshot displays the Apollo FM 4.3.3 web interface. At the top, the user is logged in as 'system' on '20 Apr 2012'. The navigation bar includes links for 'Codes', 'Assets', 'Asset History', 'Spares', and 'Back to Main Menu'. The main content area is titled 'ASSETS' and shows a header for 'MC50 PDA'. Below the header, there are several data entry fields for 'Unit', 'Block', 'Department', 'Asset Code', 'E.V.S', and 'Sub Assets'. A table below shows contract information for 'NEW' contracts starting on '09/10/2006'. On the right side, there is a 'Maintain Contracts' button and a message 'There are a to...'. A PDF viewer window is overlaid on the right, showing a document titled 'MC50.PDF' with a search bar and navigation controls. The PDF content includes the 'symbol' logo and text about 'Enterprise Digital Assistant' and 'Relative Mobility for Enterprise-Class Applications'.

Asset Header screen showing the ability to pick up technical documents attached to the record.

## New Stores Features

### New Stock Search

**Apollo-FM**  
**STOCK File Search**

Enter any value  Date

The user can enter any value in the input box and the system will search the whole file for a full or partial match, similar to a "Google" search. Dates are specific so these are entered in a separate box. This search will be added to a new section, where the user can specify the file to search, and choose which fields to display.

### Additional Menu Items

Stock Issues Patient  
App.  
Generate Stock Orders

These items have been added to the system. Where the stock system is to be used for patient appliances a new screen has been designed to issue Patient Appliances to Users or Organisations. This records where the stock has gone and allows the system to report when stock should be returned.

The Generate Stock Orders interfaces with the Purchase Orders Module and creates orders 'on the fly' from the select screen below.

### Filter Data For Stock Orders

Part.No equal to

Description equal to

Date Last Used below or equal to

Supplier equal to

First the user can filter the data before the screen to request the orders from is

created. Only stock that is below re order level (including on order balances) is chosen.

Stock Items That Require Ordering.				
Part Number	Description	Amount to Order	Supplier	Check Box to Confirm Order
12345678	Test 2 For Stock.Sys	47	NO SUPPLIER	<input type="checkbox"/>
11111	TEST ITEM	40	BECKMAN INSTRUMENTS (UK) LTD	<input type="checkbox"/>
1234	TEST RECORD	100	ABBAY SURGICAL LTD	<input type="checkbox"/>

The user checks the box to confirm the order, and the system calculates the quantity required, which can be modified in the Purchase order module. If there is more than one supplier the supplier data becomes a drop down list for the user to select from. When the user has finished checking the boxes and presses the Accept button the order(s) are created.

## New Helpdesk

HelpDesk

Call No. 2M8J ? ⓘ

Logger: system

ESTATES

Telephone 1 ? ⓘ

Location AUDIT DEPT. ? ⓘ

Contact A.R.DEAN ? ⓘ

Task: User Friendly List Requisition 2M8J

demonstration text for showing the job task

Dept. Warning: warning asbestos

Asset Warning: High Voltage in area

Priority Within 1 Week ⓘ

Asset Id 000001 MC50 PDA 000001 ? ⓘ MC50 PDA

Category D Code ⓘ

Job Type General Maintenance ⓘ

Estimated Time .25 ⓘ

Trade Electrical Craftsman ⓘ

Submit Cancel Reserve Job Additional Info ⓘ Preserve ⓘ

The original helpdesk was presented in sections so that it could adapt according to the specialty using it, (Estates, Portering, Cleaning). This has now been changed so that the specialty drop down list as at the top, so that it changes the whole screen immediately. All input apart from the Job Task is chosen from lists or searches, offering rapid data entry. Users are able to complete input from as little as 15 seconds. There are options that can be set for the helpdesk, one of the options showed here is the Hazard Warnings against the Asset or Department which will be printed on the docket. The helpdesk also alerts the operative of any outstanding jobs that have been logged remotely by your customers or from the C4C cleaning system.

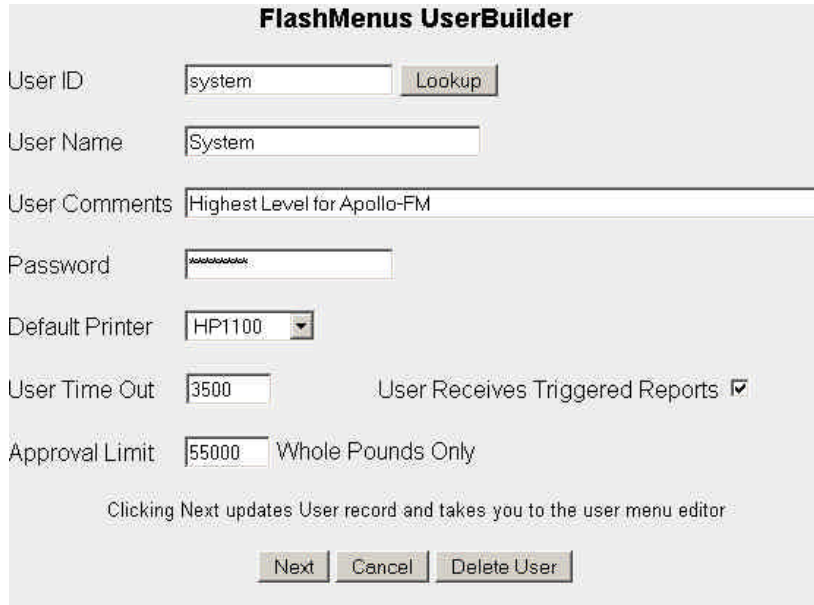
There have also been many small changes and additions requested by the user base that are too numerous to mention. **These were all developed under the Apollo-FM licence fee, and distributed at no additional cost to our user base.**



## New Triggered Reports

A new section has been added to the Report Writer which allows ad hoc reports to be triggered when a user logs on to the system. The benefit of this is to alert particular users when an event occurs. The report automatically 'pops up' as they log on giving them the detail to take action from the alert.

## New User Profile Screen



**FlashMenus UserBuilder**

User ID:

User Name:

User Comments:

Password:

Default Printer:

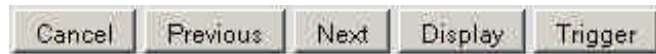
User Time Out:  User Receives Triggered Reports

Approval Limit:  Whole Pounds Only

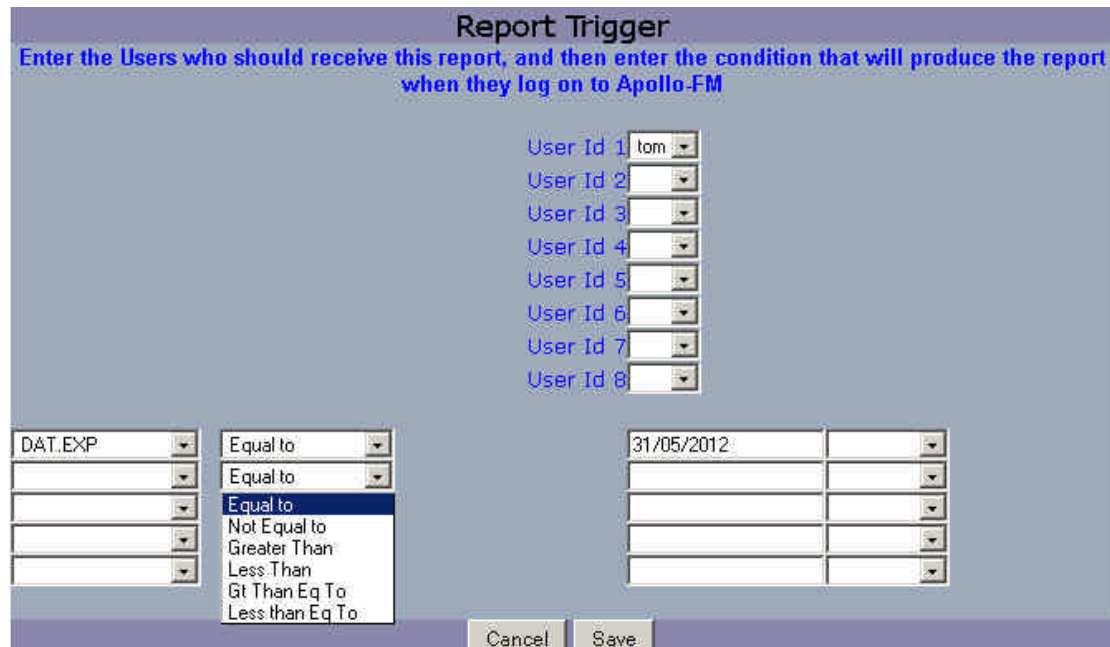
Clicking Next updates User record and takes you to the user menu editor

This is the header part of the User Profile screen. There is now a tick box to allow a user to receive triggered reports. You will see we have also added an approval limit for electronic authorisation of purchase orders.

## New Triggered Reports Section



There is a new button in the filter section of the report builder called Trigger.



**Report Trigger**

Enter the Users who should receive this report, and then enter the condition that will produce the report when they log on to Apollo-FM

User Id 1:

User Id 2:

User Id 3:

User Id 4:

User Id 5:

User Id 6:

User Id 7:

User Id 8:

DAT.EXP:

Equal to

Not Equal to

Greater Than

Less Than

Gt Than Eq To

Less than Eq To

Above is the screen presented when this button is pressed. The Users who have been enabled to receive triggered reports are shown in a drop down list. Up to 8 different users can be specified to have the report triggered. The event that triggers the report is specified underneath. Up to 5 events can be specified. You can see there is a drop down list for the data dictionary that you want to test, the condition that you want to be tested, a value that the criteria could meet, and the final box, is to identify values within a text field. The above event is triggering a report when the contract expiry date equals the data specified.

If you would like further information on Apollo-FM and all it's features please contact **Alan Dean** at **Premier Software Ltd.**

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